

CITY OF HIALEAH
CHARTER SCHOOL
OVERSIGHT COMMITTEE



Mayor Carlos Hernandez, Chair
Luis Gonzalez, Vice Chair
Katharine E. Cue, Secretary/Treasurer

Committee Members:

Jose F. Caragol
Vivian Casáls-Muñoz
Isis Garcia-Martinez
Paul B. Hernández
Lourdes Lozano

August 23rd, 2016

MINUTES/ SUMMARY AGENDA

Call to Order- **Mayor Hernandez called the meeting to order at 7:05 p.m.**

Roll Call of Oversight Committee Members- - **City Clerk, Marbelys Fatjo, called the roll**

with the following Committee Members present:

- Mayor Carlos Hernandez
- Council President Luis Gonzalez
- Council Vice President Cue-Fuente
- Councilman Jose Caragol
- Councilwoman Vivian Casáls-Muñoz.
- Councilwoman Lourdes Lozano
- Councilman Paul Hernandez
- **Council Members Absent:**
 - Councilwoman Isis Garcia-Martinez
- **Also present were:**
 - Lorena Bravo, City Attorney
 - Marbelys Fatjo, City Clerk

Invocation given by- Marbelys Fatjo, City Clerk.

Pledge of Allegiance led by – Councilwoman Casáls-Muñoz

Meeting Guidelines

The following guidelines have been established by the City Council:

- **ALL LOBBYISTS MUST REGISTER WITH THE CITY CLERK**

- As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chamber.
- A maximum of three (3) speakers in favor and three (3) speakers in opposition will be allowed to address the Council on any one item. Each speaker's comments will be limited to three (3) minutes.
- No signs or placards, in support of or in opposition to an item or speaker, shall be permitted within the Council Chamber.
- Members of the public may address the City Council on any item pertaining to City business during the Comments and Questions portion of the meeting. A member of the public is limited to one appearance before the City Council and the speaker's comments will be limited to three (3) minutes.

REPORT: The meeting guidelines were read into the record by the City Clerk, and translated to Spanish by Lisette Perez, Administrative Aide in the Office of the City Clerk

1) Announcement of Amendments/Corrections to the Agenda (if any). **The following was announced by the City Clerk:**

- **Item E has been updated with the names of the Teachers and subjects.**

2) Consent Agenda –

All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Committee Member or a resident so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.

REPORT: Motion to Approve the Consent Agenda made by Committee Member Cue-Fuente, and seconded by Vice Chair Gonzalez. MOTION PASSED 7-0-1 with Committee Member Garcia-Martinez absent.

- A. Request permission to approve the summary agenda/minutes of the City of Hialeah Charter School Oversight Committee meeting of May 24, 2016. **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**
- B. Report of Scrivener's Error- A scrivener's error found within the Charter School Oversight Committee Agenda, Item 3b and 3c from the May 24, 2016 Charter School Oversight Committee meeting. The FTE numbers reported for the 2015-16 and 2016-17 budgets were incorrect. The correct FTE number for both items should be 800. **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**

- C. Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy** to **Houghton Mifflin-Harcourt** (formerly conducting business as Florida School Book Depository (this is an active corporation in good standing in the State of Florida) not to exceed **\$30,000.00**. Funding for this expenditure will be drawn from Fiscal 16-17 budget, against account **641T**. **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**
- D. Request permission to approve annual expenditure for professional services for the **City of Hialeah Educational Academy** to **J. Mori Painting, Inc.** (this is an active corporation in good standing in the State of Florida) not to exceed **\$30,000.00**. Funding for this expenditure will be drawn from Fiscal 16-17 budget, against account **681**. **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**
- E. Request permission to approve the following **Out-of-Field Teacher Waivers**: Monica Costa– Reading; Sylvanna Gilmore– English (6-12); Monica Ramos– English (6-12); Monica Ramos – Reading; April Ruiz – Reading; Maria Soriano Sanchez – Spanish (K-12). **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**
- F. Request approval to designate **Ms. Elizabeth Miro** as the official representative of the school and oversight committee per Florida Statute 1002.33. This person shall facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**

3) Presentation of Financial Reports by Academica Dade LLC.

- a) Request permission to approve the **Financial Statement** (Statement of Net Assets and the Statement of Activities) for the period that ended on June 30, 2016. **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**

REPORT: Motion to Approve Item 3A made by Secretary/ Treasurer Cue-Fuente, and seconded by Vice Chair Gonzalez. Motion Passed 7-0-1 with Committee member Garcia-Martinez absent.

- b) Request permission to approve the **2016-2017 Revised Annual Budget** (Based on FTE of 800). **Approved 7-0-1 with Committee Member Garcia-Martinez absent.**

REPORT: Motion to Approve Item 3B made by Vice Chair Gonzalez, and seconded by Committee member Casáls-Muñoz. Motion Passed 7-0-1 with Committee member Garcia-Martinez absent.

- 4) Presentation of Principal's Report by Carlos Alvarez, Principal of the *City of Hialeah Educational Academy*.
- 5) Unfinished Business- **NONE**
- 6) New Business- **NONE**
- 7) Comments and Questions- **NONE**

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk for assistance no later than seven (7) days prior to the proceeding at telephone number (305) 883-5820; if hearing impaired, telephone the Florida Relay Service numbers, (800) 955-8771 (TDD) or (800) 955-8770 (Voice).

**NEXT CHARTER SCHOOL OVERSIGHT COMMITTEE MEETING:
November 8, 2016, at 6:30 p.m.**